

## PLA Education Reimbursement Request

I, \_\_\_\_\_, plan to attend (take, participate in)

\_\_\_\_\_

on \_\_\_\_\_ (date). This program is being run by the

\_\_\_\_\_ .

Program cost is \$ \_\_\_\_\_.

I am requesting \$ \_\_\_\_\_ upon completion.

\_\_\_\_\_  
Signature & Date

\_\_\_\_\_  
Approval Signature & Date